



HANGING SIGN: If you have a sign or anything (truss, etc.) that has been approved to hang from the ceiling, **send it to the advance shipping warehouse** address. Hanging items must be identified and readily available since they are installed first, before the show floor becomes encumbered by freight.

Print at least one label for each box. Include the exhibiting company name and booth number. If you are creating your own labels, make sure the same information below is on your labels.

Hanging Sign Shipping Labels

| | |
|---|---|
| R U S H | ADVANCE WAREHOUSE HANGING SIGN |
| | TO: (EXHIBITING CO. NAME) |
| | Booth #: c/o Shepard Exposition Services |
| | 7079 Oakland Mills Rd |
| | Columbia, MD 21046 |
| | Delivery Hours: M-F, 8-4:30 PM |
| For: Clean Buildings Expo | |
| First day freight can arrive w/o a surcharge: | |
| February 26, 2019 | |
| Last day freight can arrive w/o a surcharge: | |
| March 15, 2019 | |

| | |
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