



Clean Buildings Expo

Baltimore Convention Center - Baltimore, Maryland

March 26 - 27, 2019

Discount Deadline **Tuesday, March 05, 2019**

Order with complete Payment Authorization must be received before Discount Deadline date to receive discounted pricing.

Labor Hours

- ST - Straight time: Monday-Friday, 8:00 AM - 4:30 PM
- OT - Overtime: Monday-Friday, after 4:30 PM; all day Saturday & Sunday
- DT - Double-time: All other hours and holidays

Step One: Tell Us About Your Sign Type: Cloth Wood Truss Metal Other _____
 Shape: Square Triangle Rectangle Circle Other _____
 Size: Height _____ Width _____ Length _____ Weight _____

Step Two: Order Assembly and Disassembly Labor. Shepard Certified Riggers are required to assemble all hanging signs to ensure structural integrity

Sign Assembly Labor

Code	Item	Est Total Man Hours	Discount	Regular	Est Amount
69150	ST		\$112.50	\$146.25	\$
69151	OT		\$168.75	\$219.40	\$
69152	DT		\$225.00	\$292.50	\$

Date of Assembly _____ Start Time _____

Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

Sign Disassembly Labor

Code	Item	Est Total Man Hours	Discount	Regular	Est Amount
69153	ST		\$112.50	\$146.25	\$
69154	OT		\$168.75	\$219.40	\$
69155	DT		\$225.00	\$292.50	\$

Date of Disassembly _____ Start Time _____

Step Three: Order Overhead Rigging Crew Rates are per lift and crew (up to 3 riggers) per hour. One hour minimum per lift/crew - lift/crew thereafter is charged in 1/2 increments.

Rigging Installation

Code	Est Total Hours	Discount	Regular	Est Amount
69156		\$662.30	\$861.00	\$

Date of Install _____ Start Time _____

*If additional crew or Labor is needed, additional charges may apply.

Additional charges may be applied by Shepard due to regulations at the facility, weight limits, union jurisdictions, facility contracts, and in house providers. Including but not limited to: spanner truss for load points, additional labor for power and/or lighting specifics, additional materials, facility pick point ceiling fees, facility and/or in house exclusive labor charges, etc.

Additional charges will apply for additional supplies required to ensure structural integrity of overhead sign.

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

No refunds or exchanges once item has been delivered to your booth.

Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in.

Event Code: M186040319

Connect With Us! email baltimore@shepardes.com
 phone (410) 737-9270
 fax (410) 737-9274
 mail 7079 Oakland Mills Rd, Columbia, MD 21046

Hanging Sign & Overhead Rigging

Order Early! SES will process requests for rigging in the order they are received and will make all attempts to honor requested start times.

Please indicate who will be supervising ASSEMBLY:

- Shepard Supervision 68069 Exhibitor Supervised

**Supervisory fee is 30% of total cost or \$60, whichever is greater.

Exhibitor Contact _____

How many laborers will you require? _____

Please indicate who will be supervising DISASSEMBLY:

- Shepard Supervision 68073 Exhibitor Supervised

**Supervisory fee is 30% of total cost or \$60, whichever is greater.

Exhibitor Contact _____

How many laborers will you require? _____

Rigging Removal

Code	Est Total Hours	Discount	Regular	Est Amount
69157		\$662.30	\$861.00	\$

Date of Removal _____ Start Time _____

Company Name: _____ Booth # _____

Contact Name

Contact Email Address



Card Holder Signature



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Black (06) Silver(15)

Truss*

Code	QTY	Item	Discount	Regular	Amount
6909415		12" Silver Box Truss (Per FT)	\$21.55	\$28.00	
6909406		12" Black Box Truss (Per FT)	\$21.55	\$28.00	
6903815		12" Silver Corner Block	\$80.75	\$105.00	
6903806		12" Black Corner Block	\$80.75	\$105.00	
70067		Design Fee (Hourly)	\$134.55	\$174.90	

*If you are ordering truss, you also need to order motors!

Truss Details

(Quantity & Size) _____

Motors

Code	QTY	Item	Discount	Regular	Amount
69017		One Ton Hoist/Chain Motor	\$457.45	\$594.70	
69016		Half Ton Hoist/Chain Motor	\$403.65	\$524.75	
69101		1/4 Ton Hoist/Chain Motor	\$242.20	\$314.85	
69019		Rotating Motor 500 LB Limit	\$430.55	\$559.70	
69020		Rotating Motor 200 LB Limit	\$242.20	\$314.85	

Rotate Clockwise (right)

Rotate Counterclockwise (left)

Include the following items with your Truss and Motor Order:

- Hanging Sign Instructions
- Sign/Hanging Diagram
- Placement Grid
- Overhead Rigging Labor Order

Additional Equipment and Supplies may be ordered and will be available onsite to use as needed to ensure structural integrity of the sign.

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

No refunds or exchanges once item has been delivered to your booth.

Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in.

Rental items found and in use in your booth are subject to "Regular" pricing.

Company Name: _____

Total Rigging Equipment: \$ _____

6.000% Tax*: \$ _____

Amount Due: \$ _____

Booth # _____

Contact Name

Contact Email Address

Please Sign



Card Holder Signature

Connect With Us!

Event Code: M186040319

email baltimore@shepardes.com

phone (410) 737-9270

fax (410) 737-9274

mail 7079 Oakland Mills Rd,
Columbia, MD 21046

Overhead Rigging Equipment

For more information, to request a design/scaled plot, or to place additional orders please contact Shepard's Customer Service Department at:

baltimore@shepardes.com



Hanging Sign Supplies

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 Columbia, MD 21046

Company Name

Booth #

The items below are supplies for Hanging Sign installation and overhead rigging. These items will be billed to you upon usage.

Code	Qty	Item	Discount	Regular
69022		CABLE SLINGS 1 FT	\$5.25	\$7.90
69023		CABLE SLINGS 2 FT	\$6.80	\$10.20
69024		CABLE SLINGS 4 FT	\$9.20	\$13.80
69025		CABLE SLINGS 5 FT	\$9.40	\$14.10
69026		CABLE SLINGS 6 FT	\$10.20	\$15.30
69027		CABLE SLINGS 8 FT	\$13.60	\$20.40
69028		CABLE SLINGS 10 FT	\$17.25	\$25.90
69029		CABLE SLINGS 12 FT	\$19.35	\$29.05
69030		CABLE SLINGS 14 FT	\$21.95	\$32.95
69031		CABLE SLINGS 20 FT	\$269.60	\$404.40
69032		CABLE SLINGS 30 FT	\$33.45	\$50.20
69033		CHAIN 3/8" X 3FT	\$12.55	\$18.85
69054		SHACKLES 1/2"	\$6.80	\$10.20
69035		STAC CHAIN	\$16.70	\$25.05
69064		TURNBUCKLES 5/16"	\$14.65	\$22.00
69122		CLAMPS-BEAM	\$73.15	\$109.75
69116		SHUNTS	\$39.70	\$59.55
69117		RATCHET STRAP 1"	\$15.70	\$23.55
69118		RATCHET STRAP 2"	\$20.90	\$31.35
68020		CONDUIT CONNECTOR	\$2.10	\$3.15

Code	Qty	Item	Discount	Regular
69119		TELESCOPE per foot	\$2.10	\$3.15
69120		WIRE 14 GAUGE per ft	\$0.50	\$0.75
69067		BOLT FORGED EYE	\$10.95	\$16.45
69068		BOLT UNISTRUT EYE	\$10.95	\$16.45
69069		BOLT EYE	\$7.85	\$11.80
69072		BATTEN 1"X3" PER FT	\$1.55	\$2.35
69073		BATTEN 1"X3" PAINTED WHITE	\$2.10	\$3.15
69075		PEAR RING 3/8"	\$12.55	\$18.85
69078		BLACK PIPE 2" per foot	\$2.10	\$3.15
68011		1/8" Cable per foot	\$3.15	\$4.75
68013		3/16" Cable per foot	\$4.20	\$6.30
69074		MONOFILAMENT per foot	\$0.50	\$0.75
69045		NYLON SLING-8FT	\$20.90	\$31.35
69124		SUPER TELE (12'-20')	\$52.25	\$78.40
69147		VERLOX-20'	\$31.35	\$47.05
69040		NYLON SPANSETS-3FT	\$8.90	\$13.35
69041		NYLON SPANSETS-4FT	\$11.50	\$17.25
69042		NYLON SPANSETS-6FT	\$15.70	\$23.55
69135		PICK POINTS, PER	\$100.00	\$100.00

Signature indicates you read and accept the Payment Policy and Terms & Conditions.

Total Hanging Sign Supplies: \$ _____

There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing within 14 days prior to first exhibitor move in day.

6.000% Tax*: \$ _____

Amount Due: \$ _____

Rental items found and in use in your booth are subject to "Standard" pricing.

Company Name: _____ Booth # _____

Contact Name

Contact Email Address

